

CITY HALL • 801 WEST AVENUE NW • PO BOX 958 • LENOIR, NC 28645

Questions? Please contact the Planning Dept. at 828.610.8442 for a pre-application meeting. Permit turn-around time varies. Most permits can be reviewed in 2-3 business days. Some permits may take up to 3 weeks for review. Submitting complete applications will help expedite the review process.

Submittal Checklist:

- Application Form/Permit Fee (\$50.00)
- Site Plan (see Appendix B for detailed requirements)
- Building/Structural Information (see Appendix B for detailed requirements)
- Certifications as applicable (see Appendix B for certification requirements)

Project Information:

Property Address: _____ NC PIN: _____

Special Flood Hazard Area(s): _____ FIRM Map Panel Number: _____

Regulatory flood protection elevation(s) (BFE + 2 ft.): _____

Brief description of proposed development:

Will any development activity (including filling, grading, or storage) occur in the Floodway?* _____

Will the development include the relocation or alteration of a watercourse?* _____

*If "yes" additional engineering studies are required prior to the issuance of a floodplain development permit. See Appendix B for requirements.

Contact Information:

 Name of Applicant

 Name of Property Owner (or agent if corporate-owned)

 Street Address

 Street Address

 City State Zip

 City State Zip

 Phone Number:

 Email:

Applicant Status:

- Owner Tenant Agent Other

Applicant's Signature:

 ***By signing, the applicant certifies that he/she has full permission to act on the owner's behalf for securing land development approvals, that all other local, state, and federal permits will be obtained for the project, and that all information presented in the application is correct to the best of his/her knowledge. ***

OFFICIAL USE ONLY: Approved on _____

Permit No. _____

Approved by: _____ Related Permits _____