

CITY OF

LENOIR

NC ★ CREATE WITH US

QUICK FACTS

Creative energy thrives in Lenoir. From the entrepreneurs who made Lenoir the furniture manufacturing center of the South to the employees of local biotech and cyberspace industries, Lenoir has always been a place where people forge partnerships to build a better future. Come create with us!

City Tax Rate	57¢	Land area in square miles	19.64
Rescue Readiness Tax	0.85¢	Population (July 2019 est.).....	17,913
Downtown District Tax	20¢	Median household income	\$36,755
Annual Budget	\$28 Million	Households.....	7,340
Full-time Employees	264	Largest Employer: Bernhardt Furniture Co., Inc .	1,000+
Part-time Employees	86		

Source: <https://www.census.gov/quickfacts/fact/table/lenoircitynorthcarolina/PST045219>

CITY COUNCIL

The City of Lenoir City Council consists of the mayor and seven council members. Each member has served since year shown to the right of their name.

Joe Gibbons, Mayor	2005
Crissy Thomas, Mayor Pro Tem	2013

Ben Willis	2011
Jonathan Beal	2017
Todd Perdue	2003
Ike Perkins	2013
Ralph Prestwood	2019
David Stevens.....	2003

CITY MANAGER • SCOTT HILDEBRAN

2 employees • City Clerk

- Manages day-to-day operations of the City
- Oversees the City's 28 million budget
- Serves as Council's chief adviser, and carries out Council's policies.

- Handles scheduling for City Council, creates Council agendas, records Council minutes
- Advertises all public meetings and hearings and compiles and distributes the Council agendas and Council Calendars
- Supervises department heads

COMMUNICATION & PUBLIC INFORMATION

JOSHUA HARRIS, DIRECTOR

1 employee

- Manages external and internal communications
- Writes and publishes press releases promoting city services and events

- Monitors public engagement with the city
- Manages the city's digital presence including the city website and social media channels
- Oversees the Veterans Memorial and Memorial Pavers on the Square
- Manages city branding standards

DOWNTOWN ECONOMIC DEVELOPMENT

KAYLYNN HORN, DIRECTOR

2 employees

- Administers the City of Lenoir Main Street Program
- Organizes local events
- Promotes downtown businesses

- Works with developers and entrepreneurs to open new businesses and residences in downtown
- Maintains a listing on available properties in the downtown district
- Manages the city's BUILD program, which offers incentive grants to provide assistance with the improvement and rehabilitation of downtown properties
- www.DowntownLenoirNC.com

FINANCE • DONNA BEAN, DIRECTOR

13 employees

Divisions: Human Resources, IT Services, Risk Management/Purchasing

- Manages the City's financial accounts
- Assists the City Manager in preparing the annual budget
- Manages accounts payable, payroll, billing, and collections

- Collects utility bills and tax bills for 10,000 customers
- Processes employment applications; maintains personnel records and benefits plans for full-time and part-time employees
- Distributed more than 350 W-2s in 2020
- Provides IT services for the City
- Manages city insurance policies, safety programs, procurement, and purchasing

FIRE • KEN HAIR, CHIEF

62 employees

Divisions: Administration, Suppression, Training / Prevention

- Maintains a Class 3 ISO Rating
- Provides fire suppression services
- Administers fire code enforcement
- Provides fire education
- Operates three fire stations in the city limits

2020 STATISTICS

- 19 Building fires
- 7 Vehicle fires
- 44 Brush or grass fires
- 16 Other Fires
- 771 Medical Calls
- 85 Vehicle Accidents with Injuries
- 119 Vehicle Accidents with no Injuries
- 770 Other Calls
- 1,831 Total Calls for Assistance

INSPECTIONS & EDUCATION

- 279 Fire inspections
- 24 Education programs
- 36 Smoke alarms issued and installed

PARKS AND RECREATION

KENNY STORY, DIRECTOR

83 employees (19 full time and 64 part time/seasonal)

Divisions: Lenoir Aquatic & Fitness Center, MLK Jr. Center, Mulberry Rec Center, Parks & Grounds

- Manages 11 city parks and 3 recreation facilities
- Provides youth sports leagues, classes, and camps
- Organizes special events in the city
- Maintains ~84 acres and landscaping

- Mulberry Recreation Center

CITY PARKS & GROUNDS

- Broyhill Walking Park
- J.E. Broyhill Park
- Lenoir Greenway system, 9+ miles
- Lenoir High School Auditorium & Gym
- Lenoir Optimist Park
- Lenoir Rotary Soccer Complex
- Mack Cook Stadium
- Wilson Athletic Park
- Unity Park & Community Gardens
- West End Community Park

RECREATIONAL FACILITIES

- Lenoir Aquatic & Fitness Center
- Martin Luther King Jr. Center

PLANNING & COMMUNITY DEVELOPMENT

JENNY WHEELOCK, AICP, DIRECTOR

4 employees

- Administers flood damage prevention, housing, subdivisions, zoning, and stormwater ordinances
- Implements comprehensive, long-range growth plans
- Reviews residential, commercial, and industrial development plans
- Administers housing nuisance codes
- Engages residents in community planning projects to stabilize property values, eliminate vacant/substandard housing, and build neighborhood pride and a unique sense of place.
- Manages GIS and mapping services for the city

POLICE • BRENT PHELPS, CHIEF

87 employees (71 full time and 16 part time; 4 volunteer chaplains, 3 canines)

Divisions: Investigations, Patrol, Support Services

INVESTIGATIONS

- Investigates white collar, cyber, property and sex crimes, crimes against persons, narcotics and vice
- Provides crime scene investigations, nuisance abatement, Crime Stoppers, and alarm program
- Generates crime analysis, trend assessment, and statistical data for department and public

PATROL

- Responds to all dispatched calls for police service
- Provides bike patrol, K-9, Special Response Team, Honor Guard, Explorers Post
- Provides auxiliary reserve, parking enforcement, mentoring, School Resource Officers

SUPPORT SERVICES

- Provides emergency 9-1-1 services for police, medical, fire, and rescue needs within the city
- Oversees records management, logistics, finances, and training

- Generate crime analysis, trend assessment, and mapping for members of the department and public

2020 STATISTICS

COMMUNITY IMPACT:

- 22 lives saved on overdose calls by the use of Narcan
- 131.6 pounds of unused or expired medicine collected
- \$134,692 in property recovered by investigators
- \$354,831 seized in illegal narcotics (joint effort)
- 12 properties (city abated)
- 116 properties (owner abated)

OFFICERS RESPONDED TO:

- 22,932 calls for service
- 10,527 property checks
- 691 call follow-ups
- 1,013 traffic crashes

COMMUNICATIONS PROCESSED:

- 39,047 CAD calls
- 34,668 administrative calls
- 4,696 9-1-1 calls

FACILITIES

LENOIR, NC 28645

Bellview Cemetery

610 Finley Ave NW

Blue Ridge Memorial Park

2017 Wilkesboro Boulevard,

City Hall

801 West Avenue NW

City/County Chambers

905 West Avenue NW

Community Garden

1419 College Ave

Fairfield Cemetery

Beall Street

Fire Station 1

602 Harper Ave

Fire Station 2

1927 Norwood St

Fire Station 3

1015 Wilkesboro Blvd NE

J.E. Broyhill Park

509 Ridge St. NW

Lenoir Aquatic & Fitness Center

1130 Jim Barger Court

Lenoir Greenway

710 Powell Rd NE

Lenoir High School

Auditorium & Gym

114 College Ave SW

Lenoir Optimist Park

701 Mulberry Street SW

Lenoir Rotary Soccer Complex

1050 Zacks Fork Rd

Mack Cook Stadium

114 College Ave SW

Martin Luther King Jr. Center

313 Greenhaven Drive NE

Mulberry

Recreation Center

720 Mulberry Street SW

Police Department

1035 West Avenue NW

Public Works / Public Utilities Headquarters

510-B Greer Circle

Recycling Center

1121 Pennton Avenue

T.H. Broyhill Walking Park

945 Lakewood Cir SW

T. Henry Wilson Athletic Park

1010 Powell Rd NE

PUBLIC UTILITIES

RADFORD THOMAS, DIRECTOR

49 employees

Divisions: *Utilities Maintenance, Water Distribution / Wastewater Collection, Water Treatment, Wastewater Treatment*

- Approves design plans for new utility infrastructure
- Prepares, submits and oversees \$9.6 million dollar budget and enterprise fund
- Tracks and documents work orders for state compliance
- Coordinates departmental projects

UTILITIES MAINTENANCE

- Maintains 16 water pump stations and sewer lift stations
- Performs maintenance on pumps, chemical feeders, mixers, blowers, and other equipment at each of the three treatment facilities

WATER DISTRIBUTION / WASTEWATER COLLECTION

- Maintains 219 miles of water lines, 209 miles of sewer lines, 1,100 fire hydrants, 11,000 service lines, plus meters and meter boxes
- Installs new services, both residential and commercial

WATER TREATMENT

- Operates the City's water treatment plant
- Sells bulk water to Baton Water Corporation, Caldwell County, Joycetown Waterworks, and the Town of Sawmills
- Water treatment permitted to treat up to 12 million gallons per day
- 9 State-certified employees
- Operates 24 hours per day / 365 days per year
- Storage Capacity: 13.4 million gallons
- Pumping ability: 9,375 gallons per minute

WASTEWATER TREATMENT

- Operates two wastewater treatment plants
- Lower Creek Wastewater Treatment Plant has capacity to treat 6.0 million gallons per day (MGD)
- Gunpowder Creek Wastewater Treatment plant has capacity to treat 2.0 MGD
- 14 State-certified employees
- Staff performed more than 7,500 individual tests during 2020. These tests ensure the treatment process is working properly and that no pollutants are going back into the receiving streams.

PUBLIC WORKS

JARED WRIGHT, DIRECTOR

46 employees

Divisions: *Building Maintenance, Cemeteries, Sanitation, Streets, Vehicle Services*

- Coordinates public works projects as they relate to street construction, building maintenance, cemetery, sanitation, and motor fleet functions

BUILDING MAINTENANCE

- Responsible for all mechanical, electrical, plumbing, and general construction repairs and maintenance to the City's 45 public buildings and all non-vehicular mechanical and electrical equipment
- Coordinates downtown infrastructure improvements and assists with festival and event logistics for vendors

CEMETERIES / DOWNTOWN GROUNDS

- Maintains three city cemeteries totaling about 30 acres - Bellview, Blue Ridge, and Fairfield
- Manages sales of grave plots and markers
- Maintains public spaces in downtown

SANITATION

- Provides residential curbside garbage pick up in the city
- Operates a Recycling Center on Pennton Avenue
- Removes residential yard waste and animal carcasses from streets and curbside
- Performs leaf collection Oct. 15 through Jan. 15

STREETS

- Maintains 123.76 miles of paved and 2.89 miles of unpaved streets
- Provides support for state-maintained streets
- Manages construction of new streets and highways as well as the City's Greenway system
- Provides residential brush removal
- Maintains City right-of-way, storm drainage system, sidewalks, snow removal, traffic signage, street and parking lot striping, event set-up

VEHICLE SERVICES

- Responsible for the maintenance of 520 motor vehicles, "off-road, non-highway use" vehicular equipment, and internal combustion equipment in the city fleet
- Provides fuel for all City vehicles, as well as a number of county fire departments and rescue squads